

Government of West Bengal
NABANNA
325, Sarat Chatterjee Road, Howrah -711102

ORDER

No-753/XVII-ISS/2M-22/2020

Dated: 02/01/2022

Whereas, in order to contain spread of COVID-19 pandemic, state government vide order No 753/XVI-ISS/2M-22/2020 dated 15/12/2021 read with various orders issued earlier, notified certain restriction and relaxation measures in terms of the provisions under Disaster Management Act 2005 read with West Bengal Epidemic Disease, Covid-19 Regulations 2020, which are in force till **15/01/2022**.

Whereas, after a review of the current situation of COVID-19 pandemic and the concerns due to high rate of infectivity and multiple cases of a new COVID-19 variant “**Omicron**”, State Executive Committee of West Bengal State Disaster Management Authority recommended to review the current restrictions and relaxations.

Accordingly, in terms of the provisions under Disaster Management Act 2005 read with West Bengal Epidemic Disease, Covid-19 Regulations 2020, and in continuation of earlier orders, in addition to **restriction and relaxation measures as already in force, following additional restrictions shall remain in force up to 15/01/2022:**

- 1) All academic activities in schools, colleges and universities shall remain closed. Only administrative activities shall be permitted with 50% of employees at a time.
- 2) All government offices including public undertakings shall function with 50% of employees at a time. Work from home shall be encouraged as far as possible.
- 3) All private offices and establishments shall function with 50% of employees at a time. Work from home shall be encouraged as far as possible.
- 4) Swimming pools, spas, gyms, beauty parlors, saloons and wellness centers shall remain closed.
- 5) All entertainment parks, zoos, tourist places shall remain closed.
- 6) Shopping malls and market complexes may function with restricted entry of people by not exceeding 50 % of the capacity at a time and up to 10 PM.
- 7) Restaurants and bars may operate with 50% of capacity at a time and up to 10 PM.
- 8) Cinema halls and theatre halls may operate with 50% of seating capacity at a time and up to 10 PM.
- 9) Meetings and conferences shall be allowed with a maximum of 200 people at a time or 50% seating capacity of the hall, whichever is lower.
- 10) Not more than 50 persons at a time shall be allowed for any social, religious and cultural gatherings.
- 11) Not more than 50 persons shall be allowed for marriage related ceremonies.
- 12) Not more 20 persons shall be allowed for funeral/ burial services and last rites.
- 13) Local trains shall operate with 50% seating capacity up to 7 PM only.
- 14) Metro services shall operate with 50% seating capacity as per usual operational time.
- 15) Movement of people and vehicles and public gatherings of any kind shall be prohibited between 10 PM to 5 AM. Only essential and emergency services shall be permitted.

Other Advisory:

- i) Duare Sarkar camps starting 2nd January 2022 are hereby postponed and will be organised again from 1st February 2022.
- ii) Like in first two COVID pandemic waves, various Chambers of Commerce and Trade organizations may adopt different market places and ensure regular sanitization and COVID appropriate health and hygiene protocols. Norms of physical distancing should be strictly enforced and people without masks shall not be allowed to enter the markets.
- iii) Management of industries, factories, mills, tea gardens and other establishments shall ensure strict compliance of COVID appropriate norms including wearing of masks, regular sanitization of work places and only double vaccinated workers shall be allowed to enter the work sites.
- iv) All government and private hospitals are advised to review the arrangements and facilities for treatment of COVID in the hospitals so that timely and proper treatment can be given to those needing hospitalization.
- v) People with Covid positive test results but asymptomatic are advised to go for home isolation and monitor their health.
- vi) At least 50 % of the institutional quarantine facilities as were existing during the 2nd wave of COVID pandemic should be made operational.
- vii) Employers/ management bodies / owners / supervisors of all offices, establishments and work places shall be responsible for provisioning of all COVID safety measures including regular sanitization of work places, vaccination of employees and for compliance of stated directives and COVID appropriate norms. Work from home shall be encouraged as far as possible and practical.
- viii) Home delivery of food and other essential products shall be allowed as per usual operational hours following proper COVID appropriate care and protocols.
- ix) Wearing of masks, maintenance of physical distancing and health & hygiene protocol must be followed at all times.

District administration, police commissionerates and local authorities shall ensure strict compliance of the stated directives. Any violation of the restriction measures will be liable to be proceeded against as per the provisions of Disaster Management Act, 2005 and under Indian Penal Code.

The above-mentioned restrictions shall come into effect from **03/01/2022**.



Chief Secretary

Government of West Bengal
NABANNA
325, Sarat Chatterjee Road, Howrah -711102

ORDER

No-753/XX-ISS/2M-22/2020

Dated: 15/01/2022

Whereas, in order to contain spread of COVID-19 pandemic, state government vide order No 753/XVII/-ISS/2M-22/2020 dated 02/01/2022 read with subsequent orders notified certain restriction and relaxation measures and advisory in terms of the provisions under Disaster Management Act 2005 read with West Bengal Epidemic Disease, Covid-19 Regulations 2020, which are in force till 15/01/2022.

Whereas, after a review of the current situation of COVID-19 pandemic and the concerns due to new COVID-19 variant “*Omicron*”, State Executive Committee of West Bengal State Disaster Management Authority recommended to continue with the current restrictions in force and allow graded relaxations as necessary.

Accordingly, in terms of the provisions under Disaster Management Act 2005 read with West Bengal Epidemic Disease, Covid-19 Regulations 2020, restriction and relaxation measures and advisory as already in force vide aforesaid orders stand extended up to **31/01/2022**.

Further, following additional relaxations are hereby notified with effect from 16/01/2022:

- i) Marriage related functions shall be allowed with a maximum of 200 people at a time or 50% seating capacity of the hall / venue, whichever is lower.
- ii) Mela / fair may be allowed in open air venue in a very restricted manner, following COVID appropriate discipline and protocols.

Wearing of masks, maintenance of physical distancing and health & hygiene protocol must be followed at all times.

District administration, police commissionerates and local authorities shall ensure strict compliance of the stated directives. Any violation of the restriction measures will be liable to be proceeded against as per the provisions of Disaster Management Act, 2005 and under Indian Penal Code.



Chief Secretary



Daily Attendance IN/OUT Punch Report (IN/OUT Punch Report)

Jan 16 2022 To Jan 22 2022

Company: SSCE

Printed On : Jan 25 2022 11:11

Date 16-January-2022

SNo	E. Code	Name	Department	Shift	IN-1	OUT-1	IN-2	OUT-2	IN-3	OUT-3	IN-4	OUT-4	IN-5	OUT-5
1	1	DR AHANA CHKRABOIRTY	ACA	NS										
2	2	DR SARMILA DAS	ACA	GS										
3	3	DR TRISHNA GOSWAMI (KUND	ACA	NS										
4	4	DR SAMBHU NATH HALDER	ACA	NS										
5	5	SRI TIRTHA PRATIM MAL	ACA	GS										
6	6	SHARMISTHA PRAMANIK	ACA	GS										
7	7	LIPIKA SAHA	ACA	NS										
8	8	SRI SOHOM ROY CHOWDHURY	ACA	NS										
9	9	CAMELLIA YASMIN	ACA	GS										
10	10	SMT ANINDITA BACHHAR	ACA	NS										
11	11	SRI PARASAR GANGOPADHYAY	ACA	GS										
12	12	SMT DIPANJANA RUDRA	ACA	NS										
13	13	DR SUCHANDRA GANGULY	ACA	NS										
14	14	SMT HIMANI MAITY	ACA	NS										
15	15	SRI KESHAB CHANDRA HALDE	ACA	NS										
16	16	SRI SUBHANKAR SAHA	ACA	NS										
17	17	SRI SUKESH BISWAS	ACA	NS										
18	18	DR SANTANU SEN	ACA	GS										
19	19	SRI KOUSHIK HALDER	ACA	NS										
20	20	SMT TANIMA ROY	ACA	GS										
21	21	SRI PRABIR KUMAR CHATTOPADHYAY	ADM	NS										
22	22	SRI TAPAS KUMAR MITRA	ADM	GS										
23	23	JAKIR HOSSAIN MONDAL	ADM	NS										
24	24	SMT. BANDANA NAG	ADM	GS										
25	25	SRI ACHINTA KUMAR DAS	ADM	NS										
26	26	SRI PRITHWISH KAR	ADM	GS										
27	27	SRI RABIN MAJHI	ADM	GS										



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SNo	E. Code	Name	Department	Shift	IN-1	OUT-1	IN-2	OUT-2	IN-3	OUT-3	IN-4	OUT-4	IN-5	OUT-5
28	28	SRI TRAILAKYA BISWAS	ADM	GS	09:15	18:30								
29	29	SRI SHAKTI SARKAR	ADM	NS										
30	30	UJJAL GHOSH	ADM	NS										
31	31	SMT. SHRABANA SAHA	ACA	GS										
32	32	Rabindra Nath Kundu	ACA	GS										

Date 17-January-2022

SNo	E. Code	Name	Department	Shift	IN-1	OUT-1	IN-2	OUT-2	IN-3	OUT-3	IN-4	OUT-4	IN-5	OUT-5
33	1	DR AHANA CHKRABOIRTY	ACA	NS										
34	2	DR SARMILA DAS	ACA	GS										
35	3	DR TRISHNA GOSWAMI (KUND	ACA	NS										
36	4	DR SAMBHU NATH HALDER	ACA	NS										
37	5	SRI TIRTHA PRATIM MAL	ACA	GS										
38	6	SHARMISTHA PRAMANIK	ACA	GS										
39	7	LIPIKA SAHA	ACA	NS										
40	8	SRI SOHOM ROY CHOWDHURY	ACA	NS										
41	9	CAMELLIA YASMIN	ACA	GS										
42	10	SMT ANINDITA BACHHAR	ACA	NS										
43	11	SRI PARASAR GANGOPADHYAY	ACA	GS										
44	12	SMT DIPANJANA RUDRA	ACA	NS										
45	13	DR SUCHANDRA GANGULY	ACA	NS										
46	14	SMT HIMANI MAITY	ACA	NS										
47	15	SRI KESHAB CHANDRA HALDE	ACA	NS										
48	16	SRI SUBHANKAR SAHA	ACA	NS										
49	17	SRI SUKESH BISWAS	ACA	NS										
50	18	DR SANTANU SEN	ACA	GS										
51	19	SRI KOUSHIK HALDER	ACA	NS										
52	20	SMT TANIMA ROY	ACA	GS										



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SNo	E. Code	Name	Department	Shift	IN-1	OUT-1	IN-2	OUT-2	IN-3	OUT-3	IN-4	OUT-4	IN-5	OUT-5
53	21	SRI PRABIR KUMAR CHATTOPADHYAY	ADM	NS										
54	22	SRI TAPAS KUMAR MITRA	ADM	GS	16:54									
55	23	JAKIR HOSSAIN MONDAL	ADM	NS										
56	24	SMT. BANDANA NAG	ADM	GS	14:34	15:00								
57	25	SRI ACHINTA KUMAR DAS	ADM	NS										
58	26	SRI PRITHWISH KAR	ADM	GS	10:36	16:16								
59	27	SRI RABIN MAJHI	ADM	GS	11:39									
60	28	SRI TRAILAKYA BISWAS	ADM	GS	08:13	20:20								
61	29	SRI SHAKTI SARKAR	ADM	GS	11:01									
62	30	UJJAL GHOSH	ADM	NS										
63	31	SMT. SHRABANA SAHA	ACA	GS										
64	32	Rabindra Nath Kundu	ACA	GS										

Date 18-January-2022

SNo	E. Code	Name	Department	Shift	IN-1	OUT-1	IN-2	OUT-2	IN-3	OUT-3	IN-4	OUT-4	IN-5	OUT-5
65	1	DR AHANA CHKRABOIRTY	ACA	NS										
66	2	DR SARMILA DAS	ACA	GS										
67	3	DR TRISHNA GOSWAMI (KUND	ACA	NS										
68	4	DR SAMBHU NATH HALDER	ACA	NS										
69	5	SRI TIRTHA PRATIM MAL	ACA	GS										
70	6	SHARMISTHA PRAMANIK	ACA	GS										
71	7	LIPIKA SAHA	ACA	NS										
72	8	SRI SOHOM ROY CHOWDHURY	ACA	NS										
73	9	CAMELLIA YASMIN	ACA	GS										
74	10	SMT ANINDITA BACHHAR	ACA	NS										
75	11	SRI PARASAR GANGOPADHYAY	ACA	GS										
76	12	SMT DIPANJANA RUDRA	ACA	NS										
77	13	DR SUCHANDRA GANGULY	ACA	NS										



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SNo	E. Code	Name	Department	Shift	IN-1	OUT-1	IN-2	OUT-2	IN-3	OUT-3	IN-4	OUT-4	IN-5	OUT-5
78	14	SMT HIMANI MAITY	ACA	NS										
79	15	SRI KESHAB CHANDRA HALDE	ACA	NS										
80	16	SRI SUBHANKAR SAHA	ACA	NS										
81	17	SRI SUKESH BISWAS	ACA	NS										
82	18	DR SANTANU SEN	ACA	GS										
83	19	SRI KOUSHIK HALDER	ACA	NS										
84	20	SMT TANIMA ROY	ACA	GS										
85	21	SRI PRABIR KUMAR CHATTOPADHYAY	ADM	NS										
86	22	SRI TAPAS KUMAR MITRA	ADM	GS	12:59	17:12								
87	23	JAKIR HOSSAIN MONDAL	ADM	NS										
88	24	SMT. BANDANA NAG	ADM	GS	11:55	16:09								
89	25	SRI ACHINTA KUMAR DAS	ADM	GS	12:48	17:08								
90	26	SRI PRITHWISH KAR	ADM	GS	10:46	17:04								
91	27	SRI RABIN MAJHI	ADM	GS	14:42	17:08								
92	28	SRI TRAILAKYA BISWAS	ADM	GS	08:45	17:21								
93	29	SRI SHAKTI SARKAR	ADM	GS	10:16	17:09								
94	30	UJJAL GHOSH	ADM	NS										
95	31	SMT. SHRABANA SAHA	ACA	GS										
96	32	Rabindra Nath Kundu	ACA	GS										

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SNo	E. Code	Name	Department	Shift	IN-1	OUT-1	IN-2	OUT-2	IN-3	OUT-3	IN-4	OUT-4	IN-5	OUT-5
97	1	DR AHANA CHKRABOIRTY	ACA	NS										
98	2	DR SARMILA DAS	ACA	GS										
99	3	DR TRISHNA GOSWAMI (KUND	ACA	NS										
100	4	DR SAMBHU NATH HALDER	ACA	NS										
101	5	SRI TIRTHA PRATIM MAL	ACA	GS										
102	6	SHARMISTHA PRAMANIK	ACA	GS										



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SNo	E. Code	Name	Department	Shift	IN-1	OUT-1	IN-2	OUT-2	IN-3	OUT-3	IN-4	OUT-4	IN-5	OUT-5
103	7	LIPIKA SAHA	ACA	NS										
104	8	SRI SOHOM ROY CHOWDHURY	ACA	NS										
105	9	CAMELLIA YASMIN	ACA	GS										
106	10	SMT ANINDITA BACHHAR	ACA	NS										
107	11	SRI PARASAR GANGOPADHYAY	ACA	GS										
108	12	SMT DIPANJANA RUDRA	ACA	NS										
109	13	DR SUCHANDRA GANGULY	ACA	NS										
110	14	SMT HIMANI MAITY	ACA	NS										
111	15	SRI KESHAB CHANDRA HALDE	ACA	NS										
112	16	SRI SUBHANKAR SAHA	ACA	NS										
113	17	SRI SUKESH BISWAS	ACA	NS										
114	18	DR SANTANU SEN	ACA	GS										
115	19	SRI KOUSHIK HALDER	ACA	NS										
116	20	SMT TANIMA ROY	ACA	GS										
117	21	SRI PRABIR KUMAR CHATTOPADHYAY	ADM	NS										
118	22	SRI TAPAS KUMAR MITRA	ADM	GS	17:13									
119	23	JAKIR HOSSAIN MONDAL	ADM	NS										
120	24	SMT. BANDANA NAG	ADM	GS	12:11	16:12								
121	25	SRI ACHINTA KUMAR DAS	ADM	GS	12:09									
122	26	SRI PRITHWISH KAR	ADM	GS	10:45	17:02								
123	27	SRI RABIN MAJHI	ADM	GS										
124	28	SRI TRAILAKYA BISWAS	ADM	GS	08:49	17:16	07:36							
125	29	SRI SHAKTI SARKAR	ADM	GS	10:06									
126	30	UJJAL GHOSH	ADM	NS										
127	31	SMT. SHRABANA SAHA	ACA	GS										
128	32	Rabindra Nath Kundu	ACA	GS										



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Date 20-January-2022

SNo	E. Code	Name	Department	Shift	IN-1	OUT-1	IN-2	OUT-2	IN-3	OUT-3	IN-4	OUT-4	IN-5	OUT-5
129	1	DR AHANA CHKRABOIRTY	ACA	NS										
130	2	DR SARMILA DAS	ACA	GS										
131	3	DR TRISHNA GOSWAMI (KUND	ACA	NS										
132	4	DR SAMBHU NATH HALDER	ACA	NS										
133	5	SRI TIRTHA PRATIM MAL	ACA	GS										
134	6	SHARMISTHA PRAMANIK	ACA	GS										
135	7	LIPIKA SAHA	ACA	NS										
136	8	SRI SOHOM ROY CHOWDHURY	ACA	NS										
137	9	CAMELLIA YASMIN	ACA	GS										
138	10	SMT ANINDITA BACHHAR	ACA	NS										
139	11	SRI PARASAR GANGOPADHYAY	ACA	GS										
140	12	SMT DIPANJANA RUDRA	ACA	NS										
141	13	DR SUCHANDRA GANGULY	ACA	NS										
142	14	SMT HIMANI MAITY	ACA	NS										
143	15	SRI KESHAB CHANDRA HALDE	ACA	NS										
144	16	SRI SUBHANKAR SAHA	ACA	NS										
145	17	SRI SUKESH BISWAS	ACA	NS										
146	18	DR SANTANU SEN	ACA	GS										
147	19	SRI KOUSHIK HALDER	ACA	NS										
148	20	SMT TANIMA ROY	ACA	GS										
149	21	SRI PRABIR KUMAR CHATTOPADHYAY	ADM	NS										
150	22	SRI TAPAS KUMAR MITRA	ADM	GS	11:59	17:24								
151	23	JAKIR HOSSAIN MONDAL	ADM	NS										
152	24	SMT. BANDANA NAG	ADM	GS	12:02	15:56								
153	25	SRI ACHINTA KUMAR DAS	ADM	GS										
154	26	SRI PRITHWISH KAR	ADM	GS	10:37	17:26								
155	27	SRI RABIN MAJHI	ADM	GS	11:35									



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SNo	E. Code	Name	Department	Shift	IN-1	OUT-1	IN-2	OUT-2	IN-3	OUT-3	IN-4	OUT-4	IN-5	OUT-5
156	28	SRI TRAILAKYA BISWAS	ADM	GS	17:27									
157	29	SRI SHAKTI SARKAR	ADM	GS	11:18	16:15								
158	30	UJJAL GHOSH	ADM	NS										
159	31	SMT. SHRABANA SAHA	ACA	GS										
160	32	Rabindra Nath Kundu	ACA	GS										

Date 21-January-2022

SNo	E. Code	Name	Department	Shift	IN-1	OUT-1	IN-2	OUT-2	IN-3	OUT-3	IN-4	OUT-4	IN-5	OUT-5
161	1	DR AHANA CHKRABOIRTY	ACA	NS										
162	2	DR SARMILA DAS	ACA	GS										
163	3	DR TRISHNA GOSWAMI (KUND	ACA	NS										
164	4	DR SAMBHU NATH HALDER	ACA	NS										
165	5	SRI TIRTHA PRATIM MAL	ACA	GS										
166	6	SHARMISTHA PRAMANIK	ACA	GS										
167	7	LIPIKA SAHA	ACA	NS										
168	8	SRI SOHOM ROY CHOWDHURY	ACA	NS										
169	9	CAMELLIA YASMIN	ACA	GS										
170	10	SMT ANINDITA BACHHAR	ACA	NS										
171	11	SRI PARASAR GANGOPADHYAY	ACA	GS										
172	12	SMT DIPANJANA RUDRA	ACA	NS										
173	13	DR SUCHANDRA GANGULY	ACA	NS										
174	14	SMT HIMANI MAITY	ACA	NS										
175	15	SRI KESHAB CHANDRA HALDE	ACA	NS										
176	16	SRI SUBHANKAR SAHA	ACA	NS										
177	17	SRI SUKESH BISWAS	ACA	NS										
178	18	DR SANTANU SEN	ACA	GS										
179	19	SRI KOUSHIK HALDER	ACA	NS										
180	20	SMT TANIMA ROY	ACA	GS										



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SNo	E. Code	Name	Department	Shift	IN-1	OUT-1	IN-2	OUT-2	IN-3	OUT-3	IN-4	OUT-4	IN-5	OUT-5
181	21	SRI PRABIR KUMAR CHATTOPADHYAY	ADM	NS										
182	22	SRI TAPAS KUMAR MITRA	ADM	GS	11:43									
183	23	JAKIR HOSSAIN MONDAL	ADM	NS										
184	24	SMT. BANDANA NAG	ADM	GS	11:42									
185	25	SRI ACHINTA KUMAR DAS	ADM	GS										
186	26	SRI PRITHWISH KAR	ADM	GS	10:49									
187	27	SRI RABIN MAJHI	ADM	GS										
188	28	SRI TRAILAKYA BISWAS	ADM	GS	08:45									
189	29	SRI SHAKTI SARKAR	ADM	GS	11:11									
190	30	UJJAL GHOSH	ADM	NS										
191	31	SMT. SHRABANA SAHA	ACA	GS										
192	32	Rabindra Nath Kundu	ACA	GS										

Date 22-January-2022

SNo	E. Code	Name	Department	Shift	IN-1	OUT-1	IN-2	OUT-2	IN-3	OUT-3	IN-4	OUT-4	IN-5	OUT-5
193	1	DR AHANA CHKRABOIRTY	ACA	NS										
194	2	DR SARMILA DAS	ACA	GS										
195	3	DR TRISHNA GOSWAMI (KUND	ACA	NS										
196	4	DR SAMBHU NATH HALDER	ACA	NS										
197	5	SRI TIRTHA PRATIM MAL	ACA	GS										
198	6	SHARMISTHA PRAMANIK	ACA	GS										
199	7	LIPIKA SAHA	ACA	NS										
200	8	SRI SOHOM ROY CHOWDHURY	ACA	NS										
201	9	CAMELLIA YASMIN	ACA	GS										
202	10	SMT ANINDITA BACHHAR	ACA	NS										
203	11	SRI PARASAR GANGOPADHYAY	ACA	GS										
204	12	SMT DIPANJANA RUDRA	ACA	NS										
205	13	DR SUCHANDRA GANGULY	ACA	NS										



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206	14	SMT HIMANI MAITY	ACA	NS										
207	15	SRI KESHAB CHANDRA HALDE	ACA	NS										
208	16	SRI SUBHANKAR SAHA	ACA	NS										
209	17	SRI SUKESH BISWAS	ACA	NS										
210	18	DR SANTANU SEN	ACA	GS										
211	19	SRI KOUSHIK HALDER	ACA	NS										
212	20	SMT TANIMA ROY	ACA	GS										
213	21	SRI PRABIR KUMAR CHATTOPADHYAY	ADM	NS										
214	22	SRI TAPAS KUMAR MITRA	ADM	GS	11:34	14:41								
215	23	JAKIR HOSSAIN MONDAL	ADM	NS										
216	24	SMT. BANDANA NAG	ADM	GS	11:33	14:40								
217	25	SRI ACHINTA KUMAR DAS	ADM	GS	12:00									
218	26	SRI PRITHWISH KAR	ADM	GS	10:06	15:58								
219	27	SRI RABIN MAJHI	ADM	GS	12:46									
220	28	SRI TRAILAKYA BISWAS	ADM	GS	08:41	16:24								
221	29	SRI SHAKTI SARKAR	ADM	GS	10:23									
222	30	UJJAL GHOSH	ADM	NS										
223	31	SMT. SHRABANA SAHA	ACA	GS										
224	32	Rabindra Nath Kundu	ACA	GS										