# Notice

## MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

A meeting of the Internal Quality Assurance Cell (IQAC) of the Shimurali Sachinandan College of Education is scheduled to be held on **Saturday**, 25<sup>th</sup> **February**, 2017 at 1:30 pm in the TIC's Chamber. All the members of the IQAC are requested to make it convenient to present.

### **AGENDA**

- 1) Confirmation of the minutes of the last meeting held on the 3<sup>rd</sup> March, 2016.
- 2) Preparation of Annual Quality Assurance Report 2016-2017.
- 3) Any other matter with the permission of the Chair.

Countersigned

Dr. Trishna Goswami (Kundu) Chairperson, IQAC Dr. Sambhu Nath Halder Coordinator, IQAC

# Shimurali Sachinandan College of Education Shimurali, Nadia – 741248

# **MEETING OF THE INTERNAL QUALITY ASSURANCE CELL** Held on 25<sup>th</sup> February, 2017 at 1:30 PM in the TIC's Chamber

## ATTENDANCE

Sl. No.	Name of the Member	Signature with Date
1	Dr. Trishna Goswami (kundu)	25/2/17.
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3	Jakir Hossain Mondal	On 25/02/17.
4	Mrs. Tamina Roy	18x42 25/2/17
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# **Shimurali Sachinandan College of Education**

## Shimurali, Nadia – 741248

## MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

Held on Saturday, 25th February, 2017 at 1:30 p.m. in the TIC's Chamber

### Members Present

	l.	Dr. Trishna Goswami (Kundu)	Chairperson
2	2.	Sri Tibrajyoti Das	Member
	3.	Sri Tirtha Pratim Mal	Member
4	1.	Dr. Santanu Sen	Member
4	5.	Smt. Tanima Roy	Member
(	5.	Sri Prabir Chattopadhyay	Member
-	7.	Jakir Hossain Mondal	Member
8	3.	Dr. Sambhu Nath Halder	Coordinator

## The meeting was chaired by Dr. Trishna Goswami (Kundu)

Minutes of the Meeting

AGENDA 1: Confirmation of the minutes of the last meeting held on the 3<sup>rd</sup> March, 2016.

The minutes of the last meeting held on the 3<sup>rd</sup> March, 2016 were read and confirmed.

## AGENDA 2: Preparation of Annual Quality Assurance Report

It has been resolved that all teaching and non-teaching staff members will take necessary action to contribute for completion of Annual Quality Assurance Report as follows:

Part – A: Office – Prabir Kumar Chattapadhyay (In-Charge)

- I. Criteria I: Dr. Trishna Goswami (Kundu), Dr. Sambhu Nath Halder & Office
- II. Criteria II: Dr. Sarmila Das, Rabin Majhi
- III. Criteria III: Tirtha Pratim Mal
- IV. Criteria IV: Buddhadeb Chowdhury, Achinta Das
- V. Criteria V∑: Tanima Roy, Dipanjana Rudra
- VI. Criteria VIL Dr. Sutapa Biswas, Parasar Ganguly

## VII. Criteria - VIII: Dr. Santanu Sen, Koushik Halder

It has been resolved that the report and relevant documents should be submitted to the Coordinator by  $25^{th}$  March, 2017.

## AGENDA 7: Any other matter with the permission of the Chair.

There being no other matters (to be dealt with), the meeting was ended with vote of thanks to the chair.

Dr. Trishna Goswami (Kundu) Chairperson Sambhu Nath Halder Coordinator – Member Secretary