## Shimurali Sachinandan College of Education Shimurali, Nadia – 741248

Date: 18th October, 2017

## **Notice**

### MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

A meeting of the Internal Quality Assurance Cell (IQAC) of the Shimurali Sachinandan College of Education is scheduled to be held on 27<sup>th</sup> October, 2017 at 1:00 pm in the TIC's Chamber. All the members of the IQAC are requested to make it convenient to present.

#### **AGENDA**

- 1. Confirmation of the minutes of the last meeting held on the 25<sup>th</sup> February, 2017.
- 2. To decide on a strategy for preparing for the NAAC SSR.
- 3. To concentrate on improving the Teaching learning skills.
- 4. Any other matter with permission of the Chair.

Countersigned

Dr. Trishna Goswami (Kundu)

Chairperson, IQAC

Dr. Sambhu Nath Halder

Coordinator - Member Secretary, IQAC

# Shimurali Sachinandan College of Education Shimurali, Nadia – 741248

**MEETING OF THE INTERNAL QUALITY ASSURANCE CELL** Held on 27<sup>th</sup> October, 2017 at 1:00 PM in the TIC's Chamber

### ATTENDANCE

| Sl.<br>No. | Name of the Member                                | Signature with Date |
|------------|---|---------------------|
| 1          | Sri Tibragyati Das                                | Jan.                |
| 2          | Sri Tibragyati Das<br>Dr. Trishna Goswami (Kundu) | Jamus.              |
| 3          | Dr. Sulapa Biswas                                 | 8 B 8               |
| 4          | Tanèma Roy  | C. Strip            |
| 5          | Dépanjana Rudra                                   | D. Rudra Mes / May. |
| 6          | Jirtha Pratim M-1                                 | (3)(d)              |
| 7          | In SARMILA DAS                                    | Show                |
| 8          | Dr. Santanu Sen                                   | Sen maria           |
| 9          | KOUSHIK HALDER                                    |                     |
| 10         | Tapin Hospin Mondal                               | A                   |
| 11         | Source Neogi                                      | men 27/10/17        |
| 12         | Dr. Soundslus Hath Halder                         | Jalder 27 10 2017   |
| 13         |   |                     |

## Shimurali Sachinandan College of Education Shimurali, Nadia – 741248

### MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

Held on 27th October, 2017 at 1:00 p.m. in the TIC's Chamber

#### Members Present

| 10. Dr. Trishna Goswami (Kundu) | Chairperson |
|---------------------------------|-------------|
| 11. Sri Tibrajyoti Das          | Member      |
| 12. Dr. Sarmila Das             | Member      |
| 13. Sri Tirtha Pratim Mal       | Member      |
| 14. Dr. Santanu Sen             | Member      |
| 15. Dr. Sutapa Biswas           | Member      |
| 16. Smt. Tanima Roy             | Member      |
| 17. Smt. Dipanjana Rudra        | Member      |
| 18. Sri Koushik Halder          | Member      |
| 19. Jakir Hossain Mondal        | Member      |
| 20. Sri Soumen Neogi            | Member      |
| 21. Dr. Sambhu Nath Halder      | Coordinator |

The meeting was chaired by Dr. Trishna Goswami (Kundu)

Minutes of the Meeting

AGENDA 1: Confirmation of the minutes of the last meeting held on the 4<sup>th</sup> July, 2017.

The minutes of the last meeting held on the 4<sup>th</sup> July, 2017 were read and confirmed.

#### AGENDA 2: To decide on a strategy for preparing for the NAAC SSR

Dr. Trishna Goswami (Kundu), Chairperson of IQAC, recommended that a plan of action be prepared for NAAC SSR on all individual criteria. For final preparation, all Criterion leaders should contact with their fellow members. The members of the committee advised the NAAC Coordinator to take up the SSR preparation process.

### AGENDA 3: To concentrate on improving the Teaching learning skills

Dr. Sambhu Nath Halder, the Coordinator of IQAC, emphasised the need of strengthening activities linked to teaching and learning enhancement. The entire staff agreed to undertake several Faculty and Staff Development Programme.

### AGENDA 4: Any other matter with the permission of the Chair.

There being no other matters (to be dealt with), the meeting is concluded with a formal vote of thanks.

Dr. Trishna Goswami (Kundu) Chairperson Dr. Sambhu Nath Halder Coordinator – Member Secretary